

Edwin S. George Reserve  
Housing Application

- Submit via email to the ESGR Director Christopher Dick - [cwdick@umich.edu](mailto:cwdick@umich.edu)  
with cc to Michael Ehnis – [ehnism@umich.edu](mailto:ehnism@umich.edu)

**1. APPLICANT INFORMATION:**

APPLICANT: \_\_\_\_\_  
APPLICANT'S TITLE OR ACADEMIC STATUS: \_\_\_\_\_  
ADVISOR (if applicable): \_\_\_\_\_  
INSTITUTION: \_\_\_\_\_  
DEPARTMENT: \_\_\_\_\_  
OFFICE ADDRESS: \_\_\_\_\_  
CITY/STATE/ZIP: \_\_\_\_\_  
OFFICE/CELL PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_  
ICE: Name \_\_\_\_\_ Relationship \_\_\_\_\_ Phone \_\_\_\_\_

**2. DATES HOUSING WILL BE NEEDED (mm/dd/yyyy):**

Arrival 1: \_\_\_\_\_ Departure 1: \_\_\_\_\_  
Arrival 2: \_\_\_\_\_ Departure 2: \_\_\_\_\_  
Arrival 3: \_\_\_\_\_ Departure 3: \_\_\_\_\_

**3. NAMES OF ASSOCIATES, ASSISTANTS, FAMILY MEMBERS WHO WILL NEED HOUSING** (include time periods each will stay - Attach ICE list separately):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**4. PAYMENT OF FEES:**

Fee schedule posted on ESGR website (<https://sites.lsa.umich.edu/esgr/housing-information/>)

- Researchers needing short-term housing must contact Michael Ehnis, Research Museum Center, Herbarium ([ehnism@umich.edu](mailto:ehnism@umich.edu)), to make arrangements for payment prior to arrival at ESGR. Payment will be billed upon completion of stay.
- Long-term residents, payment is due by the 5th of each month for that month. Payments should be made in cash or check (payable to the University of Michigan) delivered to Michael Ehnis. Univ. of Michigan departments and affiliates may pay using a short code;
  - if doing so please include here: \_\_\_\_\_

NAME (printed): \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_