Edwin S. George Reserve
Housing Application

• Submit via email to the ESGR Director Christopher Dick - cwdick@umich.edu
with cc to Michael Ehnis – ehnism@umich.edu

1. APPLICANT INFORMATION:

APPLICANT: _____

APPLICANT'S TITLE OR ACADEMIC STATUS: _____

ADVISOR (if applicable): _____

INSTITUTION: _____

DEPARTMENT: _____

OFFICE ADDRESS: _____

CITY/STATE/ZIP: _____

OFFICE/CELL PHONE: _____EMAIL: _____

ICE: Name_____ Relationship_____ Phone _____

2. DATES HOUSING WILL BE NEEDED (mm/dd/yyyy):

Arrival l: _____ Departure 1: _____

Arrival 2: _____ Departure 2: _____

Arrival 3: _____ Departure 3: _____

3. NAMES OF ASSOCIATES, ASSISTANTS, FAMILY MEMBERS WHO WILL NEED HOUSING (include time periods each will stay - Attach ICE list separately):

_____

_____

_____

4. PAYMENT OF FEES:

Fee schedule posted on ESGR website (https://sites.lsa.umich.edu/esgr/housing-information/)

- Researchers needing short-term housing should contact Reserve admin specialist Michael Ehnis, (ehnism@umich.edu), to make arrangements and reserve space with a valid credit card prior to arrival at ESGR. Invoicing and payment processing will occur within one week of departure.

- Long-term residents, payment is due by the 5th of each month for that month. Payments should be made in cash or check (payable to the University of Michigan) delivered to Michael Ehnis. Univ. of Michigan departments and affiliates may pay using a short code;
    - if doing so please include here: _____

NAME (printed): _____

SIGNATURE:_____ DATE: _____